**New York DeMolay PMC-MSA Term Plan Template**   
Use this guide to help plan your term as Master Councilor. You may download it, type it and attach it with your PMC-MSA Letter of intent, or you may print it and write on it.   
  
Your Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Your Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Your Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Your DeMolay ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Chapter Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Start of Term Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End of Term Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
**Activities:**Every chapter is required to host five types of activities during a term, including Social, Civic Service, Masonic Service, Athletic Events, and a Fundraising Event that clears $50.00 **1. What type of social events will you host during your term, where and when?**Example: *We are going to host a dance at the Amsterdam Masonic Temple on September 15th at 7PM*  
*or We are going to go host a video game tournament at the Sweethome Lodge*   
  
  
  
  
  
  
  
  
  
**2. What type of civic service events will you host during term, where and when?**Example: *We are going to clean up Veterans Park on October 14th at 1PM or  
We are going to clean trash up off the side of Route 67.*   
  
 **3. What type of Masonic Service Programs are you doing, where and when?**Example: *We are serving a beefsteak dinner to Master’s Lodge #5 on November 5, at 6:30PM  
or We are going to help Ken-Ton Lodge with their Blood Drive*

**4. What type of athletic events are you doing, where and when?**Example: *We are playing flag football against Mohawk Valley Chapter on January 11 at 1PM   
or We are going for a chapter hike along the Chuctanunda Creek on October 20th at 2PM***5. What type of fundraising events are you doing, where and when?**Example: *We are making pepperoni breads and selling them on March 15th from noon to 5 or  
We are having a pancake breakfast on April 20th from 7AM to noon.*

**Membership**Each chapter is expected to bring in six new members for every six-month term. In some cases, the Executive Officer may provide a lower goal for the chapter. It is recommended that the Chapter plan on having two sets of degrees for every six-month term. The chapter should be hosting a well-rounded membership program that includes a name gathering night, a prospective member event, a degree ceremony and an orientation event.   
  
 Our Membership goal is six new members this term. <OR THE EXECUTIVE OFFICER HAS APPROVED A LOWER MEMBERSHIP GOAL FOR US>  
  
**Names Night**: We plan to host a names night on following days:  
For example *The Chapter will host a names night the second meeting of January*  
  
  
  
  
  
  
**Get to know us event:** We are hosting a prospective member event or a get to know us event on the following days:  
For Example: *The Chapter is going to Dave & Busters on February 10th, prospective members get a $10 gift card and each person who brings a friend gets a $10 gift card*   
  
  
  
  
  
  
  
**Degree dates**: We plan to host the initiatory degree on the following days and the DeMolay Degree Dates. OR We plan to participate in a Region or State Degree class.

**Attendance:**Each Chapter is expected to have a program that encourages attendance at meetings.   
  
**1. We will communicate about meetings through:**  
Examples: *The Chapter Councilors are going to call each member, or the Chapter is mailing meeting notices out.***2. We will have the following plan for refreshments:**   
Examples: *January we are having cookies and coca, February we are having pizza.*

**3. We will make each meeting special by:**   
Examples: *January we are wearing our favorite hockey team Jersey.*

**Obligatory Days**By DeMolay International Statute, every chapter is required to observe the Obligatory Days during their term. Below is a list of all the obligatory days, please delete whichever ones do not apply to your term. (i.e. if your term ends in October, you do not need to do Frank S. Land Day).

**February:**  **Patriots’ Day**: A day in which chapters commemorate the country, founding fathers, and past and current military in recognition of patriotism, the last of the DeMolay Precepts.   
Example: *We are hosting a speaker at our February Meeting to talk about Philip Schuyler or our Chapter Senior Deacon is teaching us about the Battle of Gettysburg at our February Meeting.*  
**March:**  **Devotional Day**: A day to recognize the importance of God in our lives. Although DeMolay teaches no religious creed, members are encouraged to frequent places of worship. This should occur on March 18, or on a day convenient to the chapter near March 18.   
Example: *We are hosting Rabbi Cohen to come talk to our Chapter meeting on March 16, or We are serving at the United Churches Soup Kitchen as group***May or June: Parents’ Day**: A day to honor parents and guardians for the daily love, care and sacrifices they make.   
Example:  *We are hosting a Flower Talk at our May meeting and giving each mother a flower, or we are hosting a father-son day at the local baseball team on June 1.* **July: My Government Day**: A day to explain the government of the country, state, province or community in which the Chapter is located.   
Example: *We are visiting our City Hall and meeting with the mayor or we are hosting a high School History teacher to discuss the American founding.*   
  
**September: Education Day**: A day to appreciate the importance of education and schools. In New York, this must occur in September.   
Example: *We are hosting a teacher appreciation day where each teacher gets a gift card to Starbucks from the chapter or we are donating school supplies to Centro Civico.* **November: Frank S. Land Day**: On November 8, or as close as possible, this is a day to recognize and pay tribute to “Dad” Land and all the work he did for the founding of DeMolay, either through honoring his memory with a membership class, recognizing advisors, or donating money to a Masonic related charity.   
Example: *We are hosting a special Membership Class in honor of “Dad” Land on our meeting on November 7 or We are donating teddy bears to the local Shriners Hospital.* **November or December: DeMolay Day of Comfort**: A day set aside for DeMolays to bring comfort to those needing comfort, or helping the less fortunate.   
Example: *We are hosting a food drive for the Capital District Foodbank, or we are working with Toys for Tots to provide toys for all children.*

**DeMolay Month (March)**Every chapter is required to observe DeMolay Month by raising awareness for DeMolay in your community, and holding special events to celebrate the anniversary. If your term does not include the month of March, you may delete this section.

We are holding the following programs for DeMolay Month:

**Special Programs and Projects**We are hosting the following special programs and projects.

**Advisory Council Approval:**   
  
  
The Advisory Council has met and approved the term plan.   
  
Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_